



St George Neighbourhood Partnership Agenda

Date: Wednesday, 22 June 2016
Time: 7.00 pm - 9.00 pm
Place: The Beehive Centre, 19a Stretford Road, St George, Bristol, BS5 7AW

1. Welcome, Introductions and Safety Information

2. Apologies for Absence and Substitutions

3. Declarations of Interest

To note any declarations of interest from NP members. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made by Councillors at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of Previous Meeting (Pages 7 - 16)

To agree the minutes of the previous meeting as a correct record.

a. Action tracker (Pages 17 - 23)

To note and confirm completed items

5. Chair's Business

To note any announcements from the Chair

6. Public Forum

7.10 pm

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on Tuesday 14th June.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on Tuesday 21 June.

7. NP Plan Achievements (Pages 24 - 39) 7.25 pm

To note achievements in delivering the NP Plan
(Report of Abdulrazak Dahir, NP Co-ordinator and verbal update from Sergeant Claire Boddie)

8. AGM report (Pages 40 - 45) 7.45 pm

To confirm and note the arrangements for the neighbourhood partnership for 2016/17
(Report of Abdulrazak Dahir, NP Co-ordinator)

9. AGM Elections 8.10 pm

To elect Neighbourhood Partnership Chair and Vice-Chair for 2016/17

10. NP Activities - Business Report (Pages 46 - 58) 8.20 pm

For discussion and decisions
(Report of Subgroup Champions and Abdulrazak Dahir, NP Co-ordinator)

11. Announcement of Election Results

(NB please note that all timings above are approximate)

Date of Next Meeting: 7.00 pm, Wednesday, 12 October 2016, The Beehive Centre, 19a Stretford Road, St George, Bristol, BS5 7AW

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Abdulrazak Dahir

Telephone : 0117 90 36409

e-mail : Abdulrazak.dahir@bristol.gov.uk

The Democratic Services Officer of the meeting is

Ruth Quantock

Telephone : 0117 92 22828

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What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

Accountability – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

Integrity and honesty – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

Transparency – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

Equality - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

Councillors Code of Conduct for Members.

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).

Anyone attending NP-related meetings and events should – :

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

The Neighbourhood Committee made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

Public Sector Equality Duty

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership



**MINUTES OF THE MEETING OF THE
ST. GEORGE NEIGHBOURHOOD PARTNERSHIP
HELD AT 7.00 p.m. on 25 MAY 2016
AT THE BEEHIVE CENTRE, STRETTFORD ROAD, ST GEORGE**

Attendance:

Members of the Partnership

P	Councillor Nicola Beech	St George Central ward
P	Councillor Asher Craig	St George West ward
P	Councillor Fabian Breckels	St George Troopers Hill ward
P	Councillor Steve Pearce	St George Central ward
P	Pete Franklin	Resident - St George West ward
P	Philip Bird	Resident - St George West ward & Communications Sub-Group
A	Judith Price	Resident - St George East ward
P	Chris Deane	Resident - St George East ward
A	Mike Kimber	Resident - St George East ward
A	Kieran Coles	Young people's representative
P	Susan Acton-Campbell	Wellbeing Champion
P	Rob Acton-Campbell	Friends of Troopers Hill Chair of Neighbourhood Partnership
P	Grenville Johnson	Kensington Rd Residents Association & Neighbourhood Watch
A	Nigel Williams	Church Road town team
P	Paul Fudgell	Nicholas Wanderers JFC
P	Veronica Dvorackova	Stonozka
P	Diane Jones	Friends of St George Park
A	Fiona Russell	Meadow Vale Community Association
A	Richard Curtis	Church Road Action Group
P	Susan Acton-Campbell	St George West Community First Panel
A	Geoff Reeson	Friends of Dundridge Park

Officers:

P	Abdulrazak Dahir	BCC Neighbourhood Partnership (NP)
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		Co-ordinator
P	Ruth Quantock	BCC, Democratic Services

Other attendees:

P	Mr & Mrs J Clague	Local residents
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1. CHAIRING ARRANGEMENTS 2015/16

It was noted that Rob Acton-Campbell would chair the Neighbourhood Partnership (NP). It was agreed that Cllr Steve Pearce would Chair the Neighbourhood Committee (NC) and Cllr Fabian Breckels would be the Vice Chair.

The NP Chair explained that as this meeting had been re-scheduled from the 13th April, there were a number of reports on the agenda that were now out of date. However, it was important that decisions on the Wellbeing applications and S106 funding requests were not delayed and this meeting would therefore focus discussion on these particular items.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

Apologies were received from Richard Curtis, Mike Kimber, Judith Price, Geoff Reeson, Fiona Russell and Nigel Williams.

3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 16 DECEMBER 2015

The following amendments were noted:-

Top of page 7 'Having just read these emails' the word 'just' to be removed.

4b. Action Tracker

08a.12/15 – Wording of the action to be amended to 'It was suggested that the Civic Diary be checked to avoid clashes of NP subgroup meetings with council meetings'

6. St George Park Lake. Resolution to be re-worded as follows:-

The NP RESOLVED to support the recommendation in the report that all the fish from St George Park Lake be removed and euthanised

Action: Ruth Quantock

RESOLVED:

That the minutes of the meeting held on 16 December 2015 be agreed as a correct record subject to the above amendments.

Action tracker:

To be updated for consideration at the next NP meeting on 22nd June 2016.

Action: Ruth Quantock / Abdulrazak Dahir

4. DECLARATIONS OF INTEREST

None

5. NP ACTIVITIES – BUSINESS (agenda item 5)

The Neighbourhood Partnership considered the activities / business report from the Neighbourhood Co-ordinator and subgroup Champions.

a. Citywide NP Event

Following consideration and discussion of the 2nd Citywide NP Conference evaluation report, the following comments were noted:-

- The target audience of the next Citywide NP Conference should continue to be partners and residents who are already involved in NP activity. This was a good opportunity for NPs to identify priorities which were citywide not just local issues and share good practice.
- NPs needed to look at ways of increasing public awareness and participation in NP activity, particularly with hard to reach groups.

Action: Abdulrazak Dahir / Communications Subgroup

b. Neighbourhood budget

It was noted that the devolved neighbourhood budget for 2016/17 was £41,329. Based on previous years expenditure pattern and the St George NP Plan, the Neighbourhood Committee were asked to ring fence Wellbeing grant and Environment fund and to devolve Clean and Green, Minor Sign and Lining budget to relevant BCC officers.

The Neighbourhood Committee RESOLVED to ring fence the Neighbourhood budget as follows:-

- **Wellbeing grant - £17,400**
- **Environment fund - £2600**
- **Clean and Green - £1500 delegated to Neighbourhood Officer in consultation with Environment Subgroup**
- **Minor sign and lining - £1200 delegated to Senior Traffic Engineer in consultation with Traffic and Transport Subgroup**
- **Noted that the remaining neighbourhood budget available to allocate for 2016/17 - £18, 629 (£26,386.84 including carry forward from 2015/16)**

b. Operations Sub-group:

The subgroup had met on 28th January 2016. Amongst the other issues outlined in the report, the impact of the changes made by the Local Government Boundary Commissions resulting in 3 wards for St George instead of two had been discussed. The operations subgroup had put forward a proposal for the number of resident representatives on the NP membership in light of these changes, for NP approval.

The Neighbourhood Partnership AGREED the recommendations of the Operations Subgroup as follows:

Ward names	Number of elected Councillors	Number of resident reps
St George Central	2	4
St George Troopers Hill	1	2
St George West	1	2

c. Environment update:

The subgroup had met on 3rd March 2016.

- **Dundridge Park - £15,000.** The subgroup had been informed that Friends of Dundridge Park (FoDP) had submitted a formal request to BCC to cover a shortfall of £15,000 relating to the cost of improvements to Dundridge Park previously funded by the NP. Given the project timescales, subgroup members had recommended to the NP that in the event that BCC were unable to fund the shortfall, £15,000 be allocated from devolved S106.

The NP Co-ordinator was pleased to further inform the NP that the request to BCC had been successful and he had been copied in to the email confirmation to FoDP. He indicated that the request for further funding from the NP could therefore be withdrawn.

CD indicated that there was a number of other projects in Dundridge Park that could still be funded by the NP if the full amount was not withdrawn. It was confirmed that a new application would need to be submitted for these specific projects which would then go through the formal process for further consideration by the NP/NC at a future date.

- **Local Traffic Schemes**
 - Lypiatt Road Parking - £25,000. It was noted that Ashley, Easton and Lawrence Hill NP were being asked to fund 50% (£12,500) so if successful the contribution from St George would be reduced to £12,500. The NC recognised that the scheme had been a priority for a number of years, however were reluctant to approve funding at his time as they were aware of a proposed regeneration scheme for the area. They were concerned that the scheme could be implemented and then potentially reversed if it did not meet with the wider regeneration proposals so would not be a good use of NP money. The NC requested further detailed information on the proposals for regeneration of Church Road and traffic improvements to inform their decision at the next meeting.
Action Abdulrazak Dahir.

The Neighbourhood Committee RESOLVED to defer the decision in respect of Lypiatt Road Parking until the next NP meeting on 22nd June 2016 in order to allow time to receive further detailed information to inform their decision.

- Bryants's Hill Crossing – £18,000. The NP Co-ordinator explained that following confirmation from BCC Highways, this scheme meets criteria for funding from S106 monies instead of the NP Budget.

- Dundridge Lane - £6000. The NP Co-ordinator explained that following confirmation from BCC Highways, this scheme meets criteria for funding from S106 monies instead of the NP Budget.

The Neighbourhood Committee RESOLVED to fund the following local traffic schemes from devolved S106 monies and requested that the running balance of the Neighbourhood budget as set out in the report be adjusted accordingly.

Action: Abdulrazak Dahir

Permission/site/S106 code	Local traffic scheme	Amount
09/02469/South View, Stibbs Hill, St. George /ZCD....A27	Bryants's Hill Crossing	£18,000
09/00799/Gable Crest, Stibbs Hill, St. George /..SB01	Dundridge Lane	£6,000

d. Wellbeing grants:

Following discussion, **the Neighbourhood Committee RESOLVED that the recommendations and conditions made by the Wellbeing Subgroup be approved from the Wellbeing budget as set out in Appendix A**

It was noted that volunteers were needed to sit on the Wellbeing Group. CD expressed an interest and requested that the dates of the meetings for 2016/17 be sent to him. **Action Abdulrazak Dahir**

e. Parks Bylaws Consultation

The Neighbourhood Partnership AGREED to support the introduction of the proposed byelaws and the recommendations of the Environment Subgroup regarding the designation of land in relation to the four bye laws where this is relevant.

6. NP PLAN UPDATE REPORT

To be updated for consideration at the next NP meeting on 22nd June 2016.

7. PUBLIC FORUM

1) Proposal that St George NP join the Bristol Walking Alliance (BWA)

Diane Jones spoke to her statement explaining that the aim of BWA is to increase locally based walking initiatives and encourage the development of a walking strategy to be incorporated into all neighbourhood planning documents. The benefits of increased walking are indisputable – reducing congestion and pollution, improving health, bringing more business to shops and making the streets feel safer and more sociable for everyone.

It was noted that St George had already made an excellent start in producing in partnership with Greater Fishponds NP the 'Discover East Bristol' map.

The Neighbourhood Partnership AGREED that Diane Jones will be the NP contact and 'Champion' for BWA and will work with the Traffic & Transport Subgroup to take this initiative forward.

Action: DJ/Traffic & Transport Subgroup.

2) Anti social parking in Harcourt Avenue, St George

Mr & Mrs Clague spoke to their statement regarding longstanding, inconsiderate parking of neighbours vehicles across the driveway/dropped kerbs outside their property and that of their elderly/infirm neighbours. Having raised these issues previously with the NP, following the usual consultation procedures the current single white line across the drive had been replaced by double yellow lines (DYL). Since this had been done the neighbours have continued parking across the drive and over the DYL. The response from BCC parking services had been that they could use their own protocol to allow vehicles to park up to six feet or half a vehicle over the end of a DYL. Mr & Mrs Clague were very concerned that Parking Services had created double standards which go against the rules of the Highway Code.

The Neighbourhood Partnership AGREED that the Chair would write on the behalf of the NP to Adam Crowther, Head of Strategic City Transport for a formal response and copy in Cllr Mark Bradshaw, Cabinet Member for Transport.

Action: Chair of St George NP

3) Cenotaph in Bristol City Centre

The statement was taken as read by the NP as Richard Curtis had sent his apologies to the meeting.

The Neighbourhood Partnership AGREED that Cllr Steve Pearce would write to the Mayor and Lord Mayor to look again at the plans for this year's Remembrance Ceremony.

Action: Cllr Steve Pearce

8. DATE OF NEXT MEETING

Wednesday 22nd June 2016 at 7.00 pm, The Beehive Centre, 19a Stretford Road, St George, Bristol, BS5 7AW.

The meeting finished at 8.25 p.m.

Chair

Name of organisation	Amount requested	Amount approved	Conditions
74 th Bristol (St Aidan's Brownies)	£507.30	£507.30	Artwork and report of visit to Slimbridge to be supplied for use at the St George Neighbourhood Forum following the trip. The contribution of the St George Neighbourhood Partnership to be made clear in any communications to parents/carers about the trip.
St George Community Association	£1,890	£1,890	Recruitment publicity for a project worker to be shared with webteam@stgeorgenp.org.uk . Photographs of project to be supplied for display at the Neighbourhood Partnership Forum following completion of the project.
Redfest Bristol	£3,013	£3,013	The St George Neighbourhood Partnership logo to feature on publicity. A stand to be available for the St George Neighbourhood Partnership at the event in St George Park on Saturday 6 th August. Posters to be designed with thought to legibility with A4 portrait versions to be made available for the community noticeboards in St George. If the St George Neighbourhood Partnership are able to source a banner this should be affixed to the funded main stage.

Name of organisation	Amount requested	Amount approved	Conditions
Friends of Gladstone Street Park	£220	£220	<p>Photos of the event to be shared with the webteam@stgeorgenp.org.uk for use at the Forum following the event and to share on social media.</p> <p>Any publicity to acknowledge funding from the St George Neighbourhood Partnership. Organiser to consider the more modern version of Punch and Judy or an alternative theme.</p>
Friends of Dundridge Park	£5026.65	£5026.65	<p>This is one way to fund the project. The Wellbeing sub-group are happy to recommend that that wellbeing funding is used in this way but would be pleased if another source were found.</p> <p>1) Interpretation boards designed for this project to acknowledge the contribution of the St George Neighbourhood Partnership</p> <p>2) Any publicity to include a reference to funding coming from the St George Neighbourhood Partnership</p> <p>3) Photos of the works in progress to be posted to the Friends of Dundridge Park Facebook page so they can be shared by on St George Neighbourhood Partnership social media. Photos to be supplied at the end of the project to webteam@stgeorgenp.org.uk, to be used for display purposes at the next Forum.</p>
Meadow Vale Community Association	£600	£600	<p>Current constitution to be supplied and the intended start date to be confirmed. The answer given to question 5e asking for the project date was February/March 2016 and the grant cannot be given for retrospective purchases. Photos of the activities to be supplied for a display at the St George Neighbourhood Forum following the completion of the project.</p>

ST GEORGE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Responsible Person/Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2014				
5.09/2014	Equalities training	Training to be run as an 'Away Day', NP to be canvassed for dates in Dec/Jan 2015	Abdulrazak Dahir	Carry forward:
ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015				
04.03/15	Declarations of Interest	Note to be included in Neighbourhood Committee Terms of reference to clarify that if Cllrs declare an interest they can still vote.	Abdulrazak Dahir	Carry forward
ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015				
06.03/15	Highways Carriageways and footway	Traffic & Transport subgroup to look at weight limits and routes for heavy vehicles through St George	Traffic & transport subgroup	Completed: The Traffic and Transport subgroup discussed this item at their last meeting on Tuesday 16 th Feb 2016.
ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2015				

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

06f.09/15	Wellbeing process feedback	It was suggested that it would be appropriate for feedback questionnaires to be supplied with every application pack in future, so that ongoing feedback could be obtained	Abdulrazak Dahir	Completed: This was raised as part of recent internal Wellbeing review. It has been confirmed that general feedback is included in the NP Monitoring form. Any additional requirements will need to be negotiated separately and will be subject to capacity of Admin support.
ACTIONS ARISING FROM MEETING HELD ON 16th DECEMBER 2015				
04.12/15	Complaint about the conduct of a NP member	NP Chair & Co-ordinator to organise a follow up meeting to resolve any outstanding issues	Abdulrazak Dahir / Rob A-C	Completed: Follow up meeting was organised for Friday 8 th January 2016. Where relevant outcome was shared with management to improve service. Overall the meeting was described as satisfactory.
05.12/15	Minutes of the meeting 30 Sept 2015	Equalities Training – more dates to be circulated in due course	Abdulrazak Dahir	Carry forward:
05a.12/15	Matters arising including Action Sheet	Actions marked 'complete' to be deleted from the ongoing action sheet before the next meeting	Ruth Quantock	Updated 12.01.16 COMPLETE

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

06.12/15	St George Park Lake	It was suggested that ahead of the removal and euthanasia of the fish, some publicity work be undertaken by BCC, Parks and the NP Communications Subgroup	Richard Fletcher / Comms Subgroup	Completed: The Parks department liaised and worked closely with both the Press Office and NP Coms team. Information about what was happening was distributed around the lake.
07.12/15	Neighbourhood Partnership Activities – Business Report	Operations subgroup. It was noted that some publicity would be undertaken in March 2016 to raise the profile of the work of the NP and encourage membership take-up.	Abdulrazak Dahir and Comms Subgroup	Carry forward:
07a.12/15	Neighbourhood Partnership Activities – Business Report	Environment update A schedule of the allocation of the green capital budget for 2015/16 was requested	Abdulrazak Dahir	Completed: See appendix A
07b.12/15	Neighbourhood Partnership Activities – Business Report	Wellbeing Grant. NP Members were encouraged to spread the word as widely as possible about the different grants available through the NP	ALL	
07c.12/15	Neighbourhood Partnership Activities – Business Report	Every time an amendment is made to the Code of Conduct the NP is notified of the change	Abdulrazak Dahir	On going:

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

08a.12/15	Neighbourhood Partnership Plan Update Report	Traffic & Transport. Civic diary to be checked to avoid clashes of NP subgroup meetings with council meetings	Abdulrazak Dahir	Suggest Remove: There are no guarantees that any of the Subgroups will not clash with full council meetings. However the NP team will ensure NP meetings do not clash with full council meetings.
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Green Capital Improvements & Expenditure in St George NP Area
(Discover East Bristol Project)

Appendix A

N0	Location	Issue	Status	Est. Amount £	Funding Source
Section 1: Clean & Green and Environment enhancements					
1	Battens Lane/Gunters Hill: Adopted footway.	Vegetation overhanging the path and the path is used for flytipping.	TBC	N/A	Parks
2	PRoW- Avon Walkway BCC/192 Footpath BCC/192A Bridleway.	Graffiti needs removing	TBC	N/A	Parks
3	PRoW Plummer's Hill Allotment: BCC/350	Overgrown vegetation and weed.	Completed: Cut back vegetation and spray weed.	N/A	Community Payback
4	Meg Thatchers Green BCC/373,374	Overgrown vegetation	Completed.	N/A	Parks
Page 20	Magpie Bottom	Organised community payback and cleared flytipping	Completed: Organise Community payback to clear flytipping.	N/A	Community Payback
	Kingsway and Raeburn Rd PROW: BCC/375	Cut back vegetation and used sprayed weed killer to redress overgrown vegetation and weed.	Completed: Cut back vegetation and spray weed.	N/A	Community Payback
Section 2: Capital Works					
1	PRoW- Strawberry Lane: BCC/366A + adopted Highway	Too dark in some areas, require better lighting. (Before any investment we need to make the wall safe). Need to know what needs doing and who is responsible.	Completed: 2 New light columns were installed.	£3,914.61	GC
2	PRoW- Diagonal path Plummer's Hill through to Cecil rd: 349 & 350.	Bench pad not levelled and no sign from Cecil Rd end.	Completed: Level Bench pad and install vandal proof signage, fixed to ex post.	£19.99	Highways/ Parks
3	PRoW- Battenberg Rd from Bell Hill Rd to Whiteway Rd:	No signage either end.	The PRoW team agreed to include the signs in the annual scheme.	TBC	Highways

N0	Location	Issue	Status	Est. Amount £	Funding Source
	BCC/352.				
4	PRoW- Kennard Rd to Two Mile Hill rd pass Two Mile Court: 3 Adopted & BCC/361	No Signage.	Completed: New sign installed.	£18.55	Highways
5	PRoW- Kennard Rise to Britannia Rd along Green Space by Kingsway Youth Centre BCC/380	No Signage	Completed: New telegraph pole sign installed Autumn 2015. Stating "Public Footpath"	£16.44	Highways
6	PRoW- Cecil Avenue	No Sign	Completed: Installed new sign in Autumn 2015.	£16.44	Highways
Page 21	George and Dragon Lane, Battenberg Rd, Meadowvale Green, Hillside rd, Batten Rd and Meg Thatchers, Kennard Rd.	Still reviewing bins general. Meadowvale bins have been moved to ensure better coverage.	Part Completed: Exploring location to install suitable bins and install them is ongoing for the whole Bristol East.	N/A	Parks
8	Meadowvale Green BCC/358	Entrance at the Speedwell Nursery is not accessible!	Completed: New chicane has been installed.	£5,472	Parks
9	Dundridge Park	Well used mini goal posts ground needs refilling and protecting.	Completed: installed new rotating goal post to reduce further degradation. Started refill soil the whole of the NP areas.	£1,500 +	Parks
11	PRoW- Naseby Walk, Plummer's Hill	ASB associated with young people hanging out near an informal access to Plummer's Hill Green Space.	Completed: New chicane has been installed.	£5472	Parks
13	Throughout the route	Path markers.	Completed: Create plaque artwork for people to identify the route.	£425.40	GC

N0	Location	Issue	Status	Est. Amount £	Funding Source
14	Crews Hole path	Cycle and pedestrian conflict	PRoW offered thermoplastic signs to enforce the pedestrian use.	N/A	Highways
	Interpretation Map	3 main public locations Netham Park/St George Park/Two Mile Hill	Completed: Waiting for utility searches.	£1,650	GC
	Burchells Green	Community noticeboard	Ordered: Scheduled to be done.	£1,300	GC
	Colebrook Rd Park, Meadowvale, Plummer's Hill	1 X signage for each park (3 signs in total).	Ordered: Schedule to be implemented.	£2,475	GC
	Above stated locations	Contingency for utility search for above locations.	Ordered: Not yet invoiced	£500	GC
	Church Rd, neglected green space	Membrane to stop weeds and in preparation of St George in Bloom.	Completed:	£300	GC
Page 22	Crews Hole Towpath	Pedestrian priority signage.	On hold: Waiting approval from stakeholders, Harbourmaster, PRoW team and cycling team officer.	£215.88	GC
	Meadowvale CC	Requested: Contribution to various enhancements, particularly supporting Community Vegetable growing and to enhance Community Centre.	Waiting invoice: Community Association to invoice	£172.00	GC
	Church Rd, neglected green space	Behind the billboard signs near the Sikh Gurdwara along Church Rd.	Completed:	£1,390.70	NM
			Total Green Capital expenditure	£10,952.89	GC
			Amount available	£10,838.50	GC
			Amount overspent	-£114.39	NM
			Other Amount contributed	£13,906.12	Various Dept
			Total expenditure	£24,859.01	



St George Neighbourhood Partnership

Wednesday 22nd June 2016

Report of: Subgroup Champions, Neighbourhood Partnership Co-ordinator.


Title: St George NP Achievement's Report

Recommendation:


NP members to note progress made, discuss and agree the NP Achievements for 2015/16.


Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
1- Environment			
<p>Priority 1: The NP area has quality Parks & Green Spaces accessible to all</p>	<p>Activity 2 Improve access to all Parks and open spaces entrances.</p>	<p>£77,630</p>	<p>2015/16 saw number of access improvements for our local parks. The NP managed to pool resource from BCC core funding, Green Capital funding and fundraised from national trusts. In total more than £77,630 was spent in access improvements. Below is a summary of main access improvements and their associated costs.</p> <p><u>Entrances to Rodney Rd:</u> The NP allocated £6,000 to progress this priority, the project is funded from S106. The improvement entails new gate & chicane. Safety concerns were raised by the Parks Department and subsequently agreed to change the location to install the new access. Cost: £5,400 Current Status: Works completed.</p> <p><u>Entrance to Plummer's Hill:</u> The NP identified this as an emerging anti-social behaviour hot spot location. With the support of the Police,</p>




Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
<div data-bbox="91 730 136 890" data-label="Page-Footer"> Page 25 </div>			<p>the Parks Department agreed to fund this as part of their contribution to Discover East Bristol Project. Cost: £9,000 Current Status: Works completed</p> <p><u>Meadowvale Green Space:</u> The NP expressed concerns about the access located adjacent to the Speedwell Nursery. Following negotiations the Parks Department agreed to fund this as part of their contribution to Discover East Bristol Project, bearing in mind the funding secured to enhance Meadowvale. In addition BCC made further commitment to upgrade and widen the footpath, which is estimated to cost approximately £20,788. Cost: £5,500 Current Status: Works completed.</p> <p><u>Dundridge Park:</u> Friends of Dundridge Park have received grant funding to lay new path connecting new chicane funded by the NP and Children Play. The group also managed to fundraise new path, which will connect the Pavillion and Nature Reserve Woodland. BCC also agreed to carry out necessary maintenance to resurface and repair existing path from the car park. Cost: Approximately £57,730 Current Status: Project initiated.</p>

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Page 26	Activity 4 Fundraise and improve the Meadowvale Green Space.	£120,000	<p><u>Meadowvale Green Space:</u> The NP funded consultant post to support Meadowvale CA and Dundridge Park. The consultant is expected to spend a third of their time in fundraising for the Meadowvale Green Space, with the value of approximately £3,333.33. The Partnership also allocated £24,683.23 of Section 106. With the help of Fundraiser the group managed to fundraise £45,000 for Children Play from Cori and Further £5,000 from John James Trust. BCC is also contributing approximately £20,000 to widen and resurface the existing path.</p> <p>Cost: £78,016.56</p> <p>Current Status: Project initiated.</p>
	Activity 5 Consult with residents around Colebrook Rd and Primrose Lane Open Spaces on investment options	£826	<p>To encourage residents take interest in Colebrook Park, nominal £826 has been allocated to fund welcoming sign to promote the park.</p> <p>Cost: Approximately £826</p> <p>Current Status: Ordered, to be completed Summer 2016.</p>
	Activity 7 Remove remains of play area Gladstone St & consult on benches.	£6,673.90	<p><u>Gladstone St:</u> Depleted children play equipment have been removed. The NP allocated £3,336.95 of Section 106 to match fund the removal of rubber mat and to plant grass in its place.</p> <p>Cost: Approximately £6,673.90</p> <p>Current Status: Ordered, to be completed Summer 2016.</p>
Priority 2: The NP area is clean, tidy and well	Activity 1 identify hot spot areas: At present – St George park, Church Rd and Kensington Rd	N/A	<p>Between January and April 2016 the following enforcement action has been taken:</p> <ul style="list-style-type: none"> • 66x Investigations (from complaints from the public).


Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
<p>maintained: An area free from litter, graffiti, fly tipping and posting.</p> <p>Page 27</p>			<ul style="list-style-type: none"> • 19x Warning Letters • 11x Notices (eg domestic or commercial how they should be presented, or overflowing bins) • 12x FPNs (6x dumping of black bags, 3x littering, 3x commercial waste) • 3x prosecution files submitted to legal team <p>Some of the FPNs have come thanks to witness statements provided by businesses & residents,</p> <p>In total for 2015/16 Tom Ward delivered:</p> <ul style="list-style-type: none"> • 256 warning letters • 217 Notices - compliance notices • 139 Fixed Penalty Notices (fines) • 19 prosecutions (e.g. flytipping and business non-compliance with waste contracts) <p>Neighbourhood Officer is costing up planters and bollards for one of the sites where vehicles are parking vehicles on the adopted footway.</p> <p>In the first 5 months of the year there were 142 incidents of fly-tipping cleared from the St George NP area, This is 22 incidents more during the same period last year. The city</p> 


Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
			<p>wide figure is 3,533 clearances.</p> <p>21 enforcement investigations were carried out in the St George NP area this is out of 1,124 across the city. The breakdown of these are – 8 x fly-tipping, 9 x domestic waste, 2 x commercial waste, 1 x cars for sale & 1 x fly-posting.</p> <p>Of the 8 x fly-tipping investigations, only three related to witnessed incidents. Two of the witnesses did not respond to contact from officers and one was unwilling to provide a witness statement. 1 x FPN for fly-posting and 1 x FPN for failure to comply with notice was served.</p>  <p>On 1st October 2015 the enforcement team started Op Secure in St George NPA where every shop/business received a visit from BCC enforcement team to check if they have the required commercial waste contracts and businesses with bins stored on the highway will either be required to store them off the highway, or will receive legal notices tightening restrictions on their size, location and maintenance.</p>
	Activity 7 Organise 2 educational/awareness	N/A	1 organised, See above. Spring Bling awareness campaign and Community work carried out in Feb and March.


Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Page 29	community clean-ups.		
	Activity 8 Enhance the St George Fountain.	£90	This is one of the most recognised sites in the NP area. It supported from the annual Clean & Green Budget as one of the
	Activity 7 Visually enhance Kingsway precinct and Church Rd shopping areas.	£315	Spring planting is currently happening, funded from Clean & Green funding. St George in Bloom members and NO actively encouraging Church Road businesses, residents and organisations to enhance their premises with baskets/tubs and manage their waste/keep frontage litter free. Winter planters work, at Kingsway Precinct, was completed in December with full refresh funded from Clean & Green funding
	Activity 6 Visually enhance other public spaces, as identified by the Environment subgroup.	£1390	Enhancement plan agreed at Environmental sub group including: <ul style="list-style-type: none"> • Hanging baskets and new planters at St George Park Entrance. • New planters at Maldowers Lane outside shops will need to be replenished. NO encouraging new active residents via Meadowvale C.A to help maintain. • The front of Billboard site adjacent to the Gurduwara on Church Rd is being significantly improved by the Town Team and St George in Bloom and sponsors.

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Page 30			<ul style="list-style-type: none"> £ 1390 for skip and mini diggers. Work still ongoing at rear by Sikh community. Hanging cable and lighting being repaired by primesight. Primesight response awaited regarding choice of advertising or having blank one for July/August 2016.
	Activity 3 Improve condition of Public Right of Ways as part of the Green Capital Project.	£5,412.70	 <p>Used community payback to clear vegetation from the following: Strawberry Lane, other PROW lane, River Avon towpath litter picks and path widening, plus other sites eg Headwick Street and Troopers hill bracken clearance, rear of fire engine, rear of billboards site. Funded by a central community payback team</p> <p>budget. Two light columns were also installed to improve visibility during the dark winter evenings.</p> <p>In total £5,241.28 of this was supported from the Green Capital Grant. Additional £100 was used from the NP Clean and Green budget and further £71.42 was used from the PROW team, which was used to install the signs.</p> <p>Cost: Approximately £5,241.28</p> <p>Current Status: Completed.</p>

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Priority 3: The NP has good quality children's play areas close to all residents 931	Activity 2 Improve and expand the Children's Play areas in Dundridge Park and/or Troopers Hill Field	£216,456.90	Both Friends of Dundridge Park (£125,706.90) and Troopers Hill (£80,750) successfully managed to fundraise for their park users aspirations. Between them they have managed to fundraise £206,456.90, out of which the NP contributed £40,000, when you include the fundraiser commissioned to support Dundridge Park and Meadowvale Community Association. Cost: Approximately £216,456.90 Current Status: Initiated.
	Activity 4 Improve and upgrade play facility Meadowvale Green Space.	£85,044	Total estimated capital investment needed to bring about the community aspiration is estimated to be £402,220.91. The Development Plan identifies 3 phase development approach and the group are focusing on phase 1 of the development plan. With the help of the NP the group managed to secure funding for this phase and is schedule to have this implemented by end of 2016/17 financial year. Total estimated budget for this phase is £123,000 of which £24,500 was paid from the St George S106. The group is looking to submit an application to Tesco. Cost: Approximately £85,044 Current Status: Initiated.
Priority 5: The NP has a range of areas that benefit wildlife and support	Activity 1 Stop damage caused to wildlife. Evaluate fishing permit scheme and take appropriate actions to	£7,057	Following NP decision to remove fish from the lake, BCC drained the lake and removed fish stock to rehouse them where possible to suitable locations. The wall and footpath has been inspected on two occasions but a more in-depth inspection is needed. This further work has been quoted for and will take place imminently.

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
biodiversity	protect wildlife at St George Park.		<p>A set of byelaws that currently includes the potential to enforce a ban on fishing in St George Park is still being considered and the Council has now made its submission to the Secretary of State for the Department of Communities and Local Government. The submission can be seen on the council's web pages. Officers are working towards asking Full Council to adopt the byelaws at its meeting in July but this is dependent on receiving Secretary of State approval to proceed.</p> <p>Cost: Approximately £7,057 Current Status: Initiated.</p>
	<p>Activity 3 Develop Tree Plans for Plummer's Hill and Dundry Park.</p>	£2,000	<p>Trees were planted in both parks as part of the 'One Tree per Child' project following consultation on the proposed plans. At Plummer's Hill the trees were planted in conjunction with the installation of a memorial bench for Becky Watts for which the NP contributed the equivalent of the cost of a standard bench.</p>  <p>Cost: Approximately £2,000 Current Status: Completed</p>

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Page 33	Activity 3 Deliver tree planting scheme in St George Park	£12,055.27	<p>Tree Bristol planted trees in St George park during the National Planting Day 1st December 2015.</p> <p>The NP allocated £6,745.27 of Section 106 and with this approximately up to 40 trees were planted.</p>  <p>Cost: Approximately £12,055.27 Current Status: Initiated</p>
	Activity 4 Seek opportunities for planting additional street trees	£1,180	<p>In respond to local resident request, new trees were planted during the 2015/16 planting season 1 tree at Burchels Green (£295) and 3 trees Harvey's Lane (£885) to stop a vehicle parking on the grass verge land. Rodney Rd Playing field is booked for 2016/17 planting season.</p> <p>Cost: Approximately £1,180 Current Status: Completed</p>

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
	Activity 5 Street Trees: Replace all felled trees (stumps)	£1,475	During the 2015/16 tree planting season Bristol University agreed to sponsor replacing 5 street tree stumps. Cost: Approximately £1,475 Current Status: Completed
2- Families, young & Older People			
Page 4 Priority 1: NP will support activities for all sections of the community.	Activity 1: Support community groups to access funding to deliver community activities including fun days, luncheon clubs, and community based projects.	£9,351.49	The NP funded from the Wellbeing Budget number of community activities suitable for all sections of the community, including Mr Punch in the Park, Dog Show, Summer Fair, Halloween Party, St George's Community and Redfest. 
	Activity 2: Promote and improve activities for young people.	£1,223.30	The Wellbeing grant was also used to enhance facilities and activities for young people. Groups supported include Nicholas Wanderers JFC and 74th Bristol Brownies.
	Activity 3: Promote community activities including fun days, luncheon clubs, and	£228	Using Facebook and Twitter, the comm subgroup regularly promoted number of events and activities in the NP area, including the St George Strollers, Meadowvale Community Fete, Redfest, St George Community Fair and Angel Patch to name a few. £228 of Wellbeing grant was also awarded to St George in

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
	community based projects.		Bloom to publicise its activities and the BCC contributed £483 for the design and print cost of St George Annual meeting cards.
Priority 1: NP will support activities for all sections of the Community. Page 35	Activity 5: Develop more activities for people in the neighbourhood, including, Sport Coaching, Street games, etc. Target areas to include Meadow Vale and Dundridge Park.	£250	Doorstep Sports offer volunteer coaching opportunities in Speedwell area. Sovereign Housing paid £250 to sponsor weekly sport sessions targeting young people from Speedwell and Hillfields areas. This was delivered by Access Sports. First Youth Activity Fair was organised at Bristol Brunel Academy Jan 2015.
	Activity 6: Improve and maintain sport pitches and their accessibility in parks and open spaces.	£1,700	Parks agreed to fund rotating 5 a side football goal posts for Dundridge Park. Cost: Approximately £1,700 Current Status: Completed
3- Community Development & Cohesion:			
Priority 1: Neighbourhood Partnership to ensure that all residents can influence decisions in their local	Activity 1: Target underrepresented community members and develop suitable mechanism, which will enable them to have an input into the NP activities.		The St George NP members are highly committed in upholding and promoting the equalities agenda in the NP area. All except a view attended BCC Equalities Training. Following which the NP Web team added language translation function on the NP Website. The Wellbeing subgroup managed to recruit volunteers from wide range of background. Their latest recruits include women, who are one of the protected characteristics. St George in Bloom forged links with members of the Sikh community to

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
neighbourhood and influence the public services they receive.			enhance the billboards near the Gurdwara
Priority 2: Strong VCS organisations delivering quality projects in the area. page 36	Activity 2: Proactively help to set up Friends of Parks for all the Parks and Open spaces. Advising about policies and constitution matters. Target Rodney Rd Playing Fields, Meadowvale Green, Furber Rd.	N/A	Ongoing support for Gladstone Street Park Group and encouraging people with in other green spaces to attend the St George Environment Subgroup meetings. Current Status: Ongoing
	Activity 3: Working in targeted locations to increase local capacity including Meadowvale,	N/A	BCC Community Development time was used to support Meadowvale Community Association Bid and helped promoted groups AGM. Community Development support was also provided to Friends of Dundridge Park with their Survey and Angel Patch to prepare Wellbeing Grant application. Speedwell Nursery managed to fundraise for Part Time Community Development worker to work with Meadowvale CA. Current Status: Completed

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
Priority 1: To celebrate diversity	Activity 1: Actively work with diverse communities in St George to take part in community events and existing group activities.	£2,900	Wellbeing grant was awarded to Speedwell Friends to develop a project bringing communities together and inviting them to grow food together. Other supported events include Redfest, St George Community Fair and the St George in Bloom. Current Status: Ongoing
Priority 2: Increase volunteering	Activity 2: Help to recruit the hard to reach communities on to the NP activities.	£14,202.79	Wellbeing grant applications generated £54,021.75 worth of volunteer's time. This was used to match fund against Wellbeing Grant applications worth £14,202.79. Current Status: Ongoing
4- Community Buildings and Facilities			
Priority 1: Promote / take Advantage of community asset transfer opportunities, right to bid etc. Future Development of Open Spaces and public areas	Activity 2: Support the Meadowvale Community Association management committee to recruit volunteers and increase their capacity.	£3,333	In addition to Community Development support mentioned above, the NP funded £10,000 for consultant to support Meadowvale Steering Group to prepare and submit a bid to the National Lottery. Current Status: Ongoing

Priority (what we want)	Activity/project detail	Funds Spent	Output/Outcome Update
5- Employment, Training and Economic Development			
Priority 1: Increase local business resilience	Activity 1: Support/encourage use of local retail centres and businesses.	£270	Environmental enhancements in key shopping districts, including Church Rd and Kingsway shopping precinct, by developing and supporting the St George in Bloom and RHS Grey to Green initiatives. Current Status: Ongoing



St George Neighbourhood Partnership
22nd June 2016

Report of: Neighbourhood Coordinator, Abdulrazak Dahir

Title: AGM REPORT 2016

RECOMMENDATIONS

1. To confirm the NP membership and charring arrangements
2. To confirm the NC and NP terms of references and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17
4. To note Devolved powers
5. To note the financial statement and expenditure from 2015-16
6. To agree NP subgroups and their meeting schedule including Neighbourhood Partnership & Forums.

1. Membership and charring arrangements

- 1.2 Each neighbourhood partnership comprises
 - a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - b) Local resident representatives who are chosen by election/nomination/volunteering
 - c) Representatives of local organisations and services

1.3 The membership of the St George NP is:

- a) 4 X Councillors;
- b) Community Group/Faith representatives (unlimited);
- c) Business Representatives (unlimited);
- d) 6 X Young People;
- e) 4 X St George Central Residents;
- f) 2 X St George Troopers Hill Resident;
- g) 2 x St George West Resident;
- h) 5 X Subgroup champions.

1.4 Full details of the NP membership will be presented at the meeting and once approved will be published online.

1.5 The NP is asked to nominate and agree the Charing arrangements for the NP – Chair and vice-Chair.

1.6 Councillors are asked to nominate and agree the Committee Chair and Vice Chair.

2. Terms of References and Financial Operating Framework

2.1 The Neighbourhood Committee Terms of Reference can be found at [Neighbourhood Committee Terms of Reference](#)

2.2 The Neighbourhood Partnership terms of reference can be found at [St George NP Terms of Reference](#)

2.3 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: [Financial Operating Framework](#)

3. Devolved Neighbourhood Budgets for 2016/17

3.1 The St George NP devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward from 2015/16	Total
Neighbourhood budget	£41,329	£7,757.84	£49,086.84
Parks S106 budget	£74,248.36	£0.00	£74,248.36
Transport S106 budget	£87,926.29	£0.00	£87,926.29
Community Infrastructure Levy	£25,163.53	£0.00	£25,163.53

4 Devolved powers

4.1 The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

4.2 Local devolution to working groups/ring-fencing to themes

Theme/working group name	Amount devolved to working group/theme 2015/16	Amount allocated by theme working group 2015/16	Amount carrying over	New amount devolved	Total budget 2016/17
Environment Budget	£2,600	£2,600	0.00	£2,600	£2,600
Clean and Green	£2,028.00	£2,170	(£142)*	£1,500	£1,500
Minor Signing & Aligning	£1,497.39	£798.81	£698.58**	£1,200	£1,898.58
Wellbeing Subgroup			£5,678.43	£17,400	£23,078.43
Remaining Neighbourhood Budget					£26,386.84

NB: * The Clean and Green overspend by £142. The NP team managed to secure funding from central pot.

** This is approximate amount to be CF into 2016/17 Minor Signing and Aligning Budget.

5 2015-16 Financial statement:

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Neighbourhood Budget	£24,084.57	£16,326.73	£7,757.84	
Section 106 Parks	£108,244.84	£34,020.18	£74,248.36	Slight discrepancy is due to interest received during this period.
Section 106 Parks Specific	£6,745.27	£6,745.27	£0.00	This was used for tree planting in St George Park.
Section 106 Traffic & Transport	£83,916.74	£0.00	£84,224.60	£307.86 discrepancy is due to interest received for this period.
CIL (Community Infrastructure Levy)	£10,742.99	£0.00	£25,163.53	The NP received additional £14,420.54 of CIL since June 2015.

Full details of all the expenditures and individual allocations of budgets are available from your NP Co-ordinator.

6 Neighbourhood Partnership Plan

- 6.1 The St George Neighbourhood Partnership Plan has been refreshed and will be agreed at tonight's meeting, see agenda 5. The NP will be working to progress this plan over the next 12 months.

7 NP Subgroups and NP meeting schedule for 2016/17 calendar

7.1 The NP is asked to agree the continuation of the following subgroups:

- a) Environment subgroup
- b) Operations subgroup
- c) Traffic and Transport subgroup
- d) Wellbeing Grant subgroup
- e) Communications subgroup and
- f) Development and Planning subgroup

7.2 The NP is asked to agree 2016/17 meeting schedule for NP, NF and subgroup meetings shown in appendix XX.

St George Neighbourhood Partnership

2017 Meeting Schedule

Date	Meeting title	Venue
2016/17 Quarter 4		
25/01/2017	St George NF	TBC
06/02/2017	St George Wellbeing subgroup	TBC
09/02/2017	St George Environment subgroup	TBC
14/02/2017	St George ops subgroup	TBC
28/02/2017	St George T and T subgroup	TBC
29/03/2017	St George N.P	TBC
TBC	St George Development	TBC
2017/18 Quarter 1		
04/05/2017	St George Environment subgroup	TBC
15/05/2017	St George Wellbeing	TBC
17/05/2017	St George	TBC
23/05/2017	St George T and T	TBC
25/05/2017	St George Ops subgroup	TBC
21/06/2017	St George N.P	TBC
TBC	St George Development	TBC
2017/18 Quarter 2		
17/08/2017	St George ops subgroup	TBC
23/08/2017	St George Forum (during the day)	TBC
31/08/2017	St George Environment subgroup	TBC
11/09/17	St George Wellbeing	TBC
12/09/17	St George T&T	TBC
11/10/17	St George NP	TBC
TBC	St George Development	TBC
2017/18 Quarter 3		
15/11/2017	St George Forum	TBC
16/11/2017	St George Ops Subgroup	TBC
20/11/17	St George Wellbeing subgroup	TBC
23/11/17	St George Environment subgroup	TBC
28/11/17	St George Traffic & Transport	TBC
13/12/17	St George NP	TBC
TBC	St George Development	TBC



MY NEIGHBOURHOOD

St George Neighbourhood Partnership
Wednesday 22nd June 2016

Report of: Subgroup Champions, Neighbourhood Partnership Co-ordinator.

Title: NP Activities- Business Report

Recommendation:

- 1- **Citywide NP Event:** Update.
- 2- **Operation Subgroup:** NP to note progress and agree recommendation from subgroup.
- 3- **Environment:** NP to note progress and agree Environment subgroup recommendation.
- 4- **Traffic and Transport:** NP to note progress.
- 5- **Wellbeing:** NC is asked to consider the Wellbeing subgroup recommendation for grant applications received since March 2016.
- 6- **Communication:** NP to note progress and agree subgroup recommendation. NC to approve Communication subgroup recommendation to allocate Neighbourhood Budget.

Part 1: Citywide NP Event

- 1- We are organising a short Citywide Event to discuss the Citywide NP Plans and discuss what's happened since the parks investment meeting held in February.
- 2- The date for this event, will be 20th July 6.30pm – 8.30pm at Central Library. Please put the date in your diaries, an Eventbrite invitation will be coming out presently.
- 3- If any of the NPs would like to have a 15 minute slot to share key pieces of work, linked to their NP plan or any of the Citywide Priorities please contact Hayley.ash@bristol.gov.uk The Citywide NP priorities are, Community Resources, Hate Crime and Community Cohesion, Employment, Environment, Health, Highways and Transport, Parks, and Young People.

Part 2: Operation subgroup

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- 4- The Operation subgroup met on Thursday 28th April 2016. The group discussed the role of the equalities champion. Given no guidance was provided from BCC, it was suggested recommending continuing the current arrangement of sharing the responsibility of the equalities duty. The group were also given an opportunity to comment on the draft citywide Code of Conduct.
- 5- The group spent considerable time looking through the NP Achievement's report and reviewed the relevant sections of the NP Plan, namely Families, Young and Older People; Community Cohesion and Development; Community Buildings and Facilities; Employment, Training and Economic Development; Housing, Planning & Major Projects.
- 6- The group identified 1 new priority under the Employment, Training and Economic Development theme and identified new activities and made some changes to existing activities in the NP Plans. The NP members are hereby asked to approve the group recommendation summarised in the table shown below.

Priority	Activity Description & Brief reasons.	New Activity
8.1 Families, Young and Older People		
P1: NP will support activities for all sections of the community.	New activity was identified.	New for 2016/17 Activity: Support and develop activities for people with disability.
	Existing Activity 4 & 6 to be merged. They both relate to engaging with young people.	Reword: Support organisations led by young people and develop mechanism for young people to engage with the NP; including developing Youth Forum for the NP area.
	Activity 7, the group wanted to specify formal and informal sport pitches.	Reword: To include Formal: Dundridge Park & St George Park. Informal: Troopers Hill, Meadowvale and Plummer's Hill
8.2 Community Buildings & Facilities		
P1: Priority 1: Promote / take Advantage of community asset transfer opportunities, right to bid etc. Future Development of Open Spaces and public areas. Helping and support ;- Community/Voluntary groups to apply for CAT and/or improve the local community facility- BCC and other statutory services to add value by facilitating the sale of any community asset or co-locating services	Activity 1: This is considered to be an officer activity and therefore should be removed.	No New Activity: Remove from the NP Plan
	The new Swipe Service in St George Library presents both an opportunity and a concern as it is one of the pilot libraries for this service delivery model.	New 2016/17 Activity: Utilise St George Library as local community hub.
8.3 Employment, Training and Economic Development		
New Priority: Support local residents	Concerns were expressed in the	New 2016/17 Activity: Research

into employment.	number of the working age population in receipt of out of Work Benefit.	to establish target groups most effected.
		New 2016/17 Activity: Explore ways of helping people into employment. E.g. Jobs Fair

- 7- The group briefly considered a Public Health Action Plan, which was produced by BCC Public Health Team. It was agreed to invite the Public Health Improvement Manager to the next Neighbourhood Forum meeting.
- 8- The group also discussed the best way to review the Community Safety section of the NP Plan. It was suggested to organise a meeting for all the Neighbourhood Watch Co-ordinators in the area.

Part 3: Environment subgroup

- 9- The Environment Sub-Group met on Thursday 26th May 2016, a full report is available at www.stgeorgenp.org.uk/subgroups/environment.
- 10- The group spent most of the meeting reviewing the NP Plan. They received an input from Matt Collis from Avon Wildlife. The group considered 2015/16 achievements and considered priorities and activities for the future. The group also received an update on existing life projects including the play areas and St George Park and was pleased to hear that plans for work funded by recent grant wins at Troopers Hill Field, Dundridge Park and Meadow Vale were progressing well.
- 11- Subgroup members felt the plan contain the correct number of priorities, however identified new activities and made amendments to existing ones. The NP members are hereby asked to approve the group recommendation summarised in the table shown below.

Priority	Activity Description & Brief reasons.	New Activity
11.1 Environment		
P1: The NP area has quality Parks & Green Spaces accessible to all.	Activity 1 was revised and was agreed to be replaced with activities concentrating on St George Park.	New Activity 1: Support the development of an encompassing strategic develop plan for St George Park.
	Activity 2 was increased to include Colebrook Park; Dundridge Park and wheelchair and access improvements to Troopers Hill and Field.	Update existing Activity 2: Improve access to all Parks and open spaces entrances focusing on Colebrook Park; Dundridge Park and wheelchair and access improvements to Troopers Hill and Field.
	Activity 7 was completed but was felt Gladstone St Green Space still required further work.	New Activity 7: Consult with the Friends of Gladstone St green space.
P2: The NP area is clean, tidy and well maintained: An area free from litter, graffiti, fly tipping and posting.	Activity 3: May Gurney is no longer relevant to clear weeds and gullies. Hence to update it to include Bristol Waste Company.	Update existing Activity 3: Monitor waste contact and report where service needs improving.
	Activity 3 - for improve the quality of Public Right of Way have been completed. However it was suggested to retain the priority but with more focus.	New Activity 3: Improve condition of Public Right of Ways including Blackswarth Rd to Netham Park and Troopers Hill, which are not showing on the OSM.
Priority 4: Green Spaces are well maintained	Activity 1 was deemed to be closed. The group felt new activity should replace this.	New Activity 1: Create & update management plan for all parks and green spaces.

Part 4: Traffic & Transport:

- 12- The Traffic and Transport subgroup met on Tuesday 17th May 2016.
- 13- As part of the NP Plan review the group began to work through the long list of issues/requests which are stored on the Traffic Choices website 'Tracker' <https://www.trafficchoices.co.uk/>
- 14- The aim is to group them by 'type of issue' e.g. parking, speeding, crossing issues, enforcement and 'geographically to look at any clusters.
- 15- The group will then look at how some of the issues could be resolved by different solutions e.g. 'softer measures' such as Speed Watch, Playing Out and street closures, DIY streets/low tech solutions, street pocket parks, enforcement.
- 16- It is acknowledged that there will be some that are already being designed or can't be resolved for various reasons.
- 17- The next step is to look at a prioritisation system for existing and NEW requests that can be more systematic and strategic bearing in mind the budget constraints and staffing constraints for designing and delivering schemes.

Part 5: Wellbeing Grant:

- 18- The Wellbeing subgroup met on Monday 16th May 2016.
- 19- The total amount of Wellbeing Budget available at the time of writing this report is £16,848.10.
- 20- The group assessed eight Wellbeing applications received since March 2016, in total asking for £8,244.99.

21- If all the applications are granted this will leave a balance of £8,653.11.

Wellbeing sub-group recommendations

22- The group's recommendation is summarised in the table shown below "Funding Appraisal Top Sheet".

St George NP Wellbeing Sub-group: Funding appraisal Top sheet 16/12/15

Name of organisation	Declarations of interest	What's the funding for? Brief summary of project	Amount requested	Amount recommended	Conditions
Cossham Rd	None	Funding for hanging baskets /brackets/ planters / compost/plants to enhance the whole road and to encourage all residents especially the isolated and vulnerable.	£500	£500	To encourage other streets to follow their example and if they are using social media to publicise what they are doing and the support they are receiving from the St George Neighbourhood Partnership
Friends of Kingsway Youth	None	Improvements to the youth group's allotment site	£1,500	£1,450	£50 was requested for fuel for a strimmer and hedge trimmer. The Wellbeing subgroup classed this as a running cost which under the terms of the grant cannot be given. Before the grant is given the Health and Safety Policy, Safeguarding policies and details of public liability insurance must be supplied. It is asked that an example of the publicity that will be used to attract volunteers to this project be supplied before funding is released.
Friends of Troopers Hill	Yes**	Fund an opening event of the new play area on Troopers Hill Field to publicise what Neighbourhood Partnership can do to help community groups to achieve their aims and how this project succeeded.	£310	£310	None

The Hive Avon Ltd	No	Funding of a laptop, project and Ipads to extend the range of communication options for the people with learning disabilities that the Hive supports.	£1,327.99	£1,327.99	Recommend that they check the compatibility of the Ipads with the other items of equipment prior to purchase
Summerhill Methodist Church	Yes*	Installing cycle stands for members of the public making use of the facilities of the church.	£487	£487	None
The Haven	No	Funding towards the services of a co-ordinator to work for 2 days a week for a year to build and furnish a roundhouse and to work with partner organisation to improve the accessibility of the Haven's services.	£2,000	£2,000	Subject to production of in data public liability cover and the granting of the other funds applied for.
Crofts End Church	No	Community Defibrillator Facility	£2,120	£2,120	None
Meadow Vale Community Association	No	Refurbishment of the community centre	£4,850	0	No quotations were provided. The application needs more thought and Susan Acton-Campbell will help the applicant to focus on the needs and coach the applicant through application process.

23- The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section D of the application form.

PROJECT	CONTRIBUTION TO EQUALITIES
Cossham Rd	All residents of Cossham Rd will be invited to join in the project
Friends of Kingsway Youth	Everyone no matter their difference are welcome to our project
Friends of	All equalities groups will be welcome. The location of the event and the route the band would

PROJECT	CONTRIBUTION TO EQUALITIES
Troopers Hill	take is wheelchair accessible. Publicity will be going to people's homes, mainly via their children at local schools, be displayed on local community noticeboards and in local papers
The Hive Avon Ltd	Our organisation support the learning disabled community and there we welcome all equalities groups which make up that community. We welcome volunteers form all equality groups and actively seek applications from all sections of our community.
Summerhill Methodist Church	Any person capable of cycling
The Haven	Our project is directly aimed at adults from excluded groups: including those with mental health issues, substance misuse and complex needs.
Crofts End Church	There will be public access to the facility
Meadow Vale Community Association	We will encourage all local people to feel they belong no matter what equality group they feel they belong to.

24- As part of the Wellbeing Subgroup members Judith Price, Philip Bird, Pete Franklin, Dee Moxon, Jo Webster-Green and Susan Acton Campbell assessed the Wellbeing Grant applications.

25- Philip Bird declared an interest in the Summerhill Methodist Church application as he is a cyclist who would benefit from the project. He did not assess this application.

26- Susan Acton-Campbell declared an interest in the Friends of Troopers Hill grant application as chair of that organisation and left the room during the deliberations and scoring.

Membership of the Wellbeing sub-group

27- We are pleased that Diane Jones and Chris Deane have both volunteered to become members of the Wellbeing sub-group. They will observe at our next meeting and if they are comfortable with the process will be confirmed as members. This would bring our numbers to 9, leaving a single vacancy. New members are always welcome.

Part 6: Communication:

28- The Communications Subgroup met on Wednesday 8 June 2016. The group discussed what it had achieved during its first year and was pleased with the increased profile of the NP, whilst recognising that more could be done.

29- Comms Sub reviewed the Terms of Reference for the Subgroup and concluded that no changes were necessary.

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30- The Neighbourhood Fora was discussed at length, including ways to encourage attendance and also discussed changing venues. More work is to be done on this, and Comms Sub asked that the future of the Fora be included in discussions on the direction the NP wishes to take.

31- Community Notice Boards are an effective way of communicating with people in our area, particularly with those people who do not have internet access. Comms Sub is seeking funding, see below, for two additional notice boards.

32- Comms Sub would also like to have materials available to help promote the NP at key events (including Redfest), and is seeking (see below) funding for this.

33- An email newsletter is to be trialled to establish if this helps with engagement.

NP Plan Priority Ref: Communication	Activity/Description of works	Amount £	Running Balance £
P1 Activity 1	<p>The Communications Subgroup would like funding for:</p> <ul style="list-style-type: none"> a) Community Notice Board on Two Mile Hill Road: £1,300 for board plus £250 for utilities check b) Community Notice Board on Hillside Road (near Two Mile Hill School): £1,300 for board plus £250 for utilities check. c) Website hosting: £200 d) Banner(s) to promote StGNP at Redfest and other events: £100 <p>Accordingly, the Communications Subgroup requests that the Neighbourhood Committee delegate £3,400 of the Neighbourhood Budget to the Neighbourhood Partnership Co-ordinator to be spent accordingly.</p>	£3,400	£22,986.84
Remaining St George NP Budget			£22,986.84

34- Cllr Nicola Beech has joined the Communications Subgroup. Philip Bird has been re-elected as Champion. The Communication subgroup met on Wednesday 8th June 2016.

35- Comms Sub reviewed the 'Community Engagement' section of the Neighbourhood Plan. The Neighbourhood Partnership is asked to approve the following changes to the Neighbourhood Partnership Plan:

Existing Activity	Revised Activity
Once the NP Plan is approved by the NP. Publish and deliver summary copy to every household in the NP area.	Make available copies of the NP Plan summary at various events and through various organisations.

New activity	Engage with those in the NP area, and others, using social media.
Publicise other consultation events as and when they emerge.	Publicise other consultation events as and when they emerge, and also promote local Councillor Surgeries.
New Activity	Carryout an email newsletter trial to establish if this helps with the NP engagement.

36- For ease of reading, change references to “Priority number” to “Activity number”. Also make changes to ‘lead person’ on NP Plan to recognise changes to officer roles and Comms Sub responsibilities.